



Institut Teknologi Petroleum PETRONAS (INSTEP)

Learning Calendar 2023



Your Journey Starts Here





Your Preferred Technical Learning Solutions Partner

We **accelerate** your competency development through **experiential learning**

We further support your **exceptional growth** because we care about your **technical competencies**

We **deliver** customised niche learning solutions anchored on **world-class facilities** and industry-experienced



Empowered by Innovation

Hands-on experiences and reflection

Interactive theoretical learning in classroom, hands-on-training at practical workshop and **experiential learning** at INSTEP's first-of-its-kind, **Upstream Downstream Training Plant (UDTP)** will complement your digital learning experience

UDTP is the first-of-its-kind in the world

Upstream Downstream Training Plant (UDTP) simulates real Upstream and Downstream plant scenarios in safe environment and creates a **perfect ecosystem as testbed** to test and pilot new and **innovative technology development**





Selected INSTEP programmes are now **HRD Corp Claimable** and **more** will be registered and updated from time to time

HRD Corp Claimable

Please **notify your respective HR focal** to apply for the grant before joining the training programme

Employers are advised to apply for the grant **at least five (5) working days before** participant(s) attend the training programme. Failure to do so may result in invalid claims to HRD Corp

Claim amounts may vary and is subjected to **HRD Corp Allowable Cost Matrix** calculations

INSTEP is MBOT and EiMAS approved training provider

Earn Your CPD Hours Today

INSTEP has been approved by Malaysian Board of Technologist (MBOT) as an **Approved Training Provider (ATP)** to deliver MBOT - certified training programmes for **Continuing Professional Development (CPD) hours** collection system. In MBOT, CPD is essential to renew the certificate of registration for Professional technologists and Certified Trainers only.

INSTEP has been conferred by Environment Institute of Malaysia (EiMAS) as an Approved Training Provider (ATP) to deliver CePIETSO-BP and CePSWaM programmes. We provide safety and environment certifications to support the business sustainability and operations.



Glossary of Terms

INSTEP[®]

INSTITUT TEKNOLOGI PETROLEUM PETRONAS

INSTITUT TEKNOLOGI PETROLEUM PETRONAS

**LEARNING
CALENDAR
2023**

A&C : Assessment & Certification

F2F : Face-to-Face Experiential Learning

HRD Corp : Human Resource Development Corporation

NET UPG : NET Upgrading

NR : Non-Residential

R : Residential

SKG : Skill Group



Internal

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Technical Certification Solutions (TCS)

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*Clickable content for
quick access to programme*





Technical Certification Solutions (TCS)

OTS A&C: Health, Safety & Environment (HSE) – PCSB Permit to Work (PTW) Level 2

Programme Leader: Nurul Nadia Mohamad Sabry 09-6686000 0195226554 nurulnadia.mohamads@petronas.com		Level	Prog. Type	Venue	HRD Corp Claimable	Course Fee (RM)	Min Pax	Max Pax	Duration (Days)	2023											
										Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
										1	PCSB Permit to Work (PTW) Level 2	2	F2F (NR)	Kerteh	Yes	1,370	15	25	3	16-18 24-26	31/1-2/2 13-15 20-22
				Shah Alam	Yes	1,370	15	25	3	24-26	20-22	1-3		8-10 17-19	7-9 19-21	11-13 15-17	8-10 15-17	12-14	10-12 24-26	7-9	19-21
				Kota Kinabalu	Yes	1,370	15	25	3		13-15	14-16	11-13	17-19	13-15 20-22	11-13 25-27	8-10 15-17	12-14 19-21	10-12	7-9	
				Miri	Yes	1,370	15	25	3	17-19	1-3 13-15	1-3 21-23	4-6 11-13	23-25	7-9 13-15 20-22	4-6 11-13 25-27	8-10 15-17 22-24	5-7 12-14 19-21	10-12 17-19 24-26	7-9 14-16 21-23	12-14 19-21
		2	Online	MS Teams	Yes	700	20	25	3	9-11	7-9	6-8	3-5	8-10	6-8	3-5	1-3	4-6	2-4	31/10-2/11	4-6

- Note:
1. PCSB Permit to Work (PTW) Level 2 above will be delivered via Face-to-Face (F2F) or Virtual Instructor-Led Training (VILT) mode.
 2. PTW candidates are encouraged to enrol for F2F mode as its passing rate is higher than VILT mode.



- Course fee stated above **EXCLUDES** tax
- HRD Corp Claimable** for selected INSTEP programmes
- Neither PETRONAS nor INSTEP has authorised any agency appointment for INSTEP training enrolment

A&C: Health, Safety & Environment (HSE) – PCSB Permit to Work (PTW) Level 3

Programme Leader: Nurul Nadia Mohamad Sabry 09-6686000 0195226554 nurulnadia.mohamads@petronas.com		Level	Prog. Type	Venue	HRD Corp Claimable	Course Fee (RM)	Min Pax	Max Pax	Duration (Days)	MBOT CPD Hours	2023											
											Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
											1	PCSB Permit to Work (PTW) Level 3	3	F2F (NR)	Kerteh	Yes	1,370	15	25	3	Coming Soon	
		3	F2F (NR)	Miri	Yes	1,370	15	25	3	Coming Soon			21-23	11-13		12-14	10-12	21-23		9-11	20-22	
		3	F2F (NR)	Kota Kinabalu	Yes	1,370	15	25	3	Coming Soon			14-16		17-19		24-26		11-13			11-13
		3	Online	MS Teams	Yes	700	20	25	3	Coming Soon	9-11 24-26	31/1-2/2 7-9 21-23	6-8 27-29	3-5	8-10 8-10 29-31	6-8 19-21	3-5 16-18	1-3 15-17	4-6 18-20	2-4 16-18	30/10-1/11 13-15	4-6 18-20



- Course fee stated above **EXCLUDES** tax
- HRD Corp Claimable** for selected INSTEP programmes
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Awards & Recognitions



RoSPA HEALTH & SAFETY AWARDS 2020, 2021 & 2022 Gold Award



BTEC INTERNATIONAL INSTITUTION OF THE YEAR 2021 Silver Award



PRIME MINISTER'S HIBISCUS AWARD (PMHA) 2019/2020 Notable Achievement Award in Environmental Performance



GLOBAL GETENERGY AWARD 2019 Localisation Award



OUTSTANDING PEARSON LEARNER AWARD 2016, 2017, 2018 & 2019



MALAYSIAN SOCIETY FOR OCCUPATIONAL SAFETY & HEALTH GOLD CLASS 1 AWARD 2017, 2018 & 2019



HUMAN RESOURCES DEVELOPMENT AWARDS 2017 Data Analytics Category



GLOBAL GETENERGY AWARD 2016 Education & Training Provider of The Year



PEARSON BTEC OUTSTANDING AWARD 2016

Accreditations & Certification



Contact Us

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**LEARNING
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Virtual tour



Website

Accelerate your competency development with INSTEP

Upskill yourself through our wholesome blended learning solutions.
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